



Volunteers on Wheels

SERVICE ACKNOWLEDGMENT

(Worker completes top half of this form.)

I, _____, of _____,
 (Name) (Address)

have voluntarily traveled to _____
 (Work site)

to work on a VOW project for _____
 (Name of organization)

I have worked _____ hours from dates _____ to _____

on _____
 (Brief description of work done)

I will have traveled a total of _____ miles to and from the work site and/or have incurred other out of pocket expenses totaling \$ _____. I have not received and will not accept any payment or other reimbursement for my time and expenses. (Un-reimbursed expenses may be tax deductible. See your tax advisor.)

Date: _____

 (Signature of VOW worker)

(This part of form to be completed by organization served.)

This is to acknowledge, with thanks, the service of the above VOW worker to our non-profit organization. No payments of money, goods, or services were provided to you by our organization in connection with your contribution of time and expenses, or their value was insignificant or consisted entirely of intangible religious benefits.

 (Church/Organization/Etc.) Authorized Signature

_____, _____, _____, _____
 (Address) (City) (State) (Zip)

VOW WORKER: Complete Personal Work Sheet. Transfer totals to the top half of this form, complete, and sign it. If there is a coordinator, give this to the coordinator who will obtain the organization's acknowledgment. If there is no coordinator, worker should obtain the organization's acknowledgement before leaving the work site. Retain this form for your records

REPORT hours and miles to Floyd Watson, 1013 Cherry St., Newberg, OR 97132, by sending a copy of this form or another written note, or by e-mail to fhwatson@msn.com.

