

**APPLICATION FOR THE THREE-QUARTER TIME POSITION OF
PASTOR OF CHILDREN AND FAMILY MINISTRIES
AT NEWBERG FRIENDS CHURCH**

Newberg Friends is searching for a three-quarter time (30 hours per week) pastor of children and family ministries to begin around December 1, 2008. The position will remain open until filled. Our search committee will begin screening applicants for interviews October 20, 2008; applications received prior to that date will be considered first.

Ministry to children has been an important part of Newberg Friends for years. We've seen expansion recently to involve families of young children in ministries like Kaleidoscope, giving opportunity for whole families to build connections with one another. This position will empower and support volunteers to carry out effective ministry to children, including Sunday School, camps, special events, midweek programs, etc.

Skills demonstrated by the ideal applicant would include the following: empowers others in ministry; attention to detail; a good communicator; a self-starter; takes initiative and gets things done; works to understand and love NFC and its vision, including a commitment to Friends' distinctives; holds at least a bachelor's degree; has experience and/or training in recruiting and motivating volunteers; demonstrates care and concern for children and their spiritual health. A personal commitment to Jesus Christ and the desire to serve the church are essential. A job description for this position is attached.

(Please note: we are also searching for a one-quarter time Pastor to Seniors. It is possible that a unique person might wish to combine the two open positions into one full time position, covering ministry to children and families and to seniors. Contact gregg@newbergfriends.org if interested.)

Please complete the following application, answering the questions on a separate sheet of paper. Return them to **Newberg Friends Church, ATTN: Gregg Koskela, P.O. Box 487, Newberg OR 97132**. If you would prefer an electronic copy, or prefer to submit the application via e-mail, or have any other questions, contact gregg@newbergfriends.org

Application for Children and Family Pastor at Newberg Friends Church

Name: _____

Address: _____

City/State/Zip: _____

e-mail: _____

Phone: ()

Spouse and/or children? _____

Can we contact your previous employer? Yes No

Please answer the following questions on a separate sheet of paper.

1. What is your educational background? List schools attended and degrees awarded.
2. What experience have you had working with children?
3. What experience have you had in ministry (volunteer or vocational)?
4. Describe the experience and skills you would bring to this position which would help fulfill the responsibilities in the job description.
5. How would you describe your current relationship with Jesus?
6. How would you describe your sense of calling or interest in this position? Why does it interest you?

Please provide three personal references who could speak to your ability to supervise others in ministry.

Return this application to:

Newberg Friends Church
ATTN: Gregg Koskela
P.O. Box 487
Newberg OR 97132

gregg@newbergfriends.org

This position will remain open until filled. Our search committee will begin reviewing applications October 20, 2008. Submission of this application constitutes permission to conduct a criminal background check.

PASTOR — CHILDREN AND FAMILY MINISTRIES
30 hours per week (.75 FTE)

ACCOUNTABLE TO: The elders, through the lead pastor

PURPOSE:

To serve the church by developing a comprehensive ministry program for the children (infant through 5th grade) of the church and the surrounding community, supervising, equipping and encouraging volunteers involved in this ministry.

To serve the church by providing leadership to the ministries of the church that serve families.

PRIMARY DUTIES AND RESPONSIBILITIES:

1. Meet on a regular basis with the pastoral team for encouragement, accountability, coordination, and to seek Christ together.
2. Participate in worship planning and preaching as directed by the lead pastor and pastoral care as directed by the pastor of spiritual health and care.
3. Meet with the elders as requested for communication and reporting.
4. Communicate a positive vision for children's ministry to the volunteers and wider church community.
5. Recruit, train, coordinate and supervise the adult leaders to operate a dynamic children's ministries program (nursery, Sunday school, V.B.S., Godly Play, etc.)
6. Review and select curriculum and educational tools for the program. Coordinate with youth pastor and pastor of spiritual health and care for overall vision of Christian education.
7. Implement and maintain structure and policies for the safety of children that will comply with Oregon State Law and coordinates with Northwest Yearly Meeting policy, including worker screening, safety policies, and training, check in/check out system, etc.
8. Give oversight and direction to volunteers who are called to minister to families (Kaleidoscope, Wednesday meals, Family VBS, etc)
9. Supervise volunteers who maintain an inventory of equipment and supplies and the purchase of supplies as needed.